

Meeting Minutes: 2022 Board Meeting #1 **Date:** January 13, 2022
Location: Via Zoom **Time:** 6:00 – 8:00 PM

Attendance **Board Members Present**

- Francisco Grimaldi
- Andrew Thompson
- John Fallon
- Dana Napurano
- Erica Spayd
- Lisa Walzer
- Paul Tiajolloff
- Benjamin Horten
- Moustafa Abouelmagd
- Geeta Shah
- Elizabeth Pacheco

Also Present

- Judy Donnelly – *part time*
- David DelVecchio – *part time*
- Julie Pagnotta

6:12 PM **Call to Order** F. Grimaldi

- Attendance and establish quorum (E. Pacheco)

6:13 PM **NJ-APAC** J. Donnelly
D. DelVecchio

- Strong voice in Trenton.
- Reviews bills in legislation concerning the architecture profession. e.g.: The Good Samaritan legislation bill in response to hurricane Sandy, Fire sprinkler legislation bill, DCA building codes legislation, climate change legislation.
- Committee meets monthly
- NJ-APAC is the 2nd largest in the US and currently has a six-figure budget.
- Being active to build relationships w/ people who shape and vote on legislation.
- Board members are encouraged to attend APAC meetings
- Donations could be made through the website. Board to review.

6:37 PM **Motion: Approval of Board Meeting #6 – 2021 Minutes**
F. Grimaldi, first; A. Thompson, second, all approve

6:38 PM **President's Elect Report** F. Grimaldi

- Installation of the board is scheduled for the 02/24 General Meeting.
- Our section is looking into general liability Insurance policy as we have found out that the section is not covered by the state. - F. Grimaldi to check w/ other sections to see what other sections are doing.

AIA NS Mission Statement:

AIA Newark and Suburban Architects encourage awareness of the profession through education and fellowship.

- 6:46 PM **Treasurer's Report** J. Fallon
- D. Napurano is taking over as Treasurer moving forward.
 - Section continues to be in a strong position financially.
 - Updated budget will be forward to the board.
 - IRS audit status: conference call on Jan. 14, info. provided to IRS beforehand.
 - The current budget shows donation to APAC for \$1,500, to be reviewed by the board.
- Old Business**
- 6:54 PM **Social Media** E. Spayd
L. Walzer
- A proposal was submitted by Rizco, a NJ based firm.
 - Rizco's proposal includes a budget of approx. \$2,500/month. J. Fallon noted a concern that this is about 25% – 30% of the section's total budget.
 - Rizco's proposal to be shared w/ the board.
 - Looking into other consultants to submit proposals, possibly reach out to Stacey Kliesch for recommendations. The board is encouraged to submit any recommendations as well.
- 7:18 PM **K-12** J. Fallon
- Working on a competition possibly divided into (3) different age-groups.
 - School districts that could be reached out to are Montclair, Bloomfield, Newark. The board is encouraged to suggest any other school districts.
 - This could be coordinated w/ NJ Architecture week scheduled for May.
 - P. Tiajolloff to assist.
- 7:21 PM **Mastermind Groups** E. Spayd
- Launching mastermind program w/ C. DiBartolo.
 - Putting together an overview memo and questionnaire which will be shared w/ the board and then distributed to membership.
 - Looking for facilitators. Facilitators responsibilities include setting meeting reminders, setting up virtual meetings and reporting back to the board.
 - Mastermind channel has been created on Slack.
- 7:28 PM **Gingerbread Competition**
- Winning entry to be posted on website and social media.
 - Top prize (\$100) to be sent to the winning entry.
 - GBC 2022 - will work towards scheduling this event earlier on in the year.
- 7:30 PM **Zoom Recordings**
- Committees to review and discuss w/ board.

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Allied Members

- Working on strategies to get more allied members, currently there are (2).

Membership Engagement

E. Pacheco

- Reaching out to 5 members via email. A list of members contacted will be shared w/ the board.

7:47 PM

Upcoming Events

1/26 - Mastermind Groups

2/22 – 2/25 – Grassroots. The board is reminded to use code when registering. E. Spayd shared a link.

2/24 – General meeting

3/17 – BoT meeting

3/24 –General meeting

MASS has been scheduled for the December general meeting.

7:55 PM

In-person Meetings

- Safety protocols as established by the state including proof of vaccine or negative test provided, meeting outdoors.
- Targeting meeting in-person after the president's gala.

7:58 PM

Meeting Adjourned

The American Institute of Architects

AIA Newark & Suburban Architects
PO Box 43722
Upper Montclair, NJ 07043

T (973) 746 1523

E aiaadmin@verizon.netwww.aians.org**AIA NS Mission Statement:**

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